

**Record Of Decision Taken Under Scheme Of  
Delegation By Member Of Senior Management  
Team In Consultation With Portfolio Holder and  
Chair of My Neighbourhood Forum**



<b>SMT Member:</b>	Jennifer Mullin
<b>Service Group:</b>	Neighbourhoods and Development
<b>Portfolio Holder:</b>	Councillor Phil Smith
<b>Portfolio/Committee:</b>	Regeneration & Leisure
<b>My Neighbourhood Chair:</b>	Councillor Mike Nelson
<b>My Neighbourhood Forum:</b>	Eastern
<b>Subject:</b>	Gregson Lane Christmas Tree

**Decision:** Permission to allocate and spend core funds of up to £1625 to provide a Christmas tree in Gregson Lane

**Details and Reasoning:** **Introduction**

The Eastern Neighbourhood Plan includes the following project:  
**Gregson Lane Christmas Tree**

**Background**

Eastern Neighbourhood Forum has received a petition, started by local Gregson Lane residents, requesting a Christmas Tree in the village.

**Details**

The above request was discussed by members at the forum planning meeting on 25 October, where a majority of members gave verbal support to funding a tree, preferably with a permanent power supply for lights.

Following on from this, a site visit was held with the Council's contractor for Christmas Trees, to determine feasibility and location. A site was identified (see attached funding proposal) as the most visible place of soft ground owned by SRBC.

Permission to install a power supply, connected to a street lighting column has been sought from LCC, along with a quote for associated costs. SRBC engineers have not been able to confirm prices or permission from LCC highways in time for this year. Battery lights have been sourced as an alternative.

**Proposal**

In line with the details given above, the proposal is to allocate up to £1625 from core funds to support installation of a Christmas Tree. This is made up of the following:

Item	Details	Cost
Lights	150 metres / 492 ft of fairy lights, power packs, batteries	£450
Tree	6.7 metre / 22 ft tree, transportation, barrier hire, installation, decorating, taking down and disposal	£875
Groundworks	Pipe installed in concrete bed for tree to sit in	£300
<b>TOTAL</b>		<b>£1625</b>

**Wider Implications  
(Financial, Legal, Equality  
& Risk):**

None

**Report attached?**

Please refer to [www.southribble.gov.uk](http://www.southribble.gov.uk) website for further details of My Neighbourhood Forum decisions.

**Exempt from publication?  
If exempt, give reason(s):**

No

**Signed:**

Financial Management <i>J Blundell</i>	Legal Services <i>[Signature]</i>	
Date <i>28/11/18</i>	Date <i>28/11/18</i>	
SMT Member <i>J Mullin</i>	Portfolio Holder <i>See attached e-mail</i>	My Neighbourhood Chair <i>[Signature]</i>
Date <i>29/11/18.</i>	Date <i>12/12/18</i>	Date <i>29-11-18</i>

**Publication Date  
(DST use):**

Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS  
AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE  
COUNCIL'S CONSTITUTION**

**Heap, Rebecca**

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**Subject:** Gregson Lane Christmas Tree

**From:** Cllr.PSmith

**Sent:** 12 December 2018 22:24

**To:** Heap, Rebecca <rheap@southribble.gov.uk>

**Subject:** RE: Gregson Lane Christmas Tree

Hi Rebecca

On the basis that the proposal is legally an constitutionally correct and is supported by the majority of the eastern members which it is. I will support and sign off the delegated decision. Happy Christmas.

Kind Regards  
Phil  
Cllr Phil Smith

Sent with BlackBerry Work ([www.blackberry.com](http://www.blackberry.com))

